



INTRODUCTION TO INDIVIDUAL PLACEMENT AND SUPPORT-IPS

To be eligible for the IPS an applicant must be 16 years of age or older and demonstrate motivation to work. The intake process for the program is designed to assist IPS Employment Specialist staff in understanding the needs of the applicant and to provide the applicant with the information necessary to decide if he/she wants to participate in the program. Potential applicants first attend an **informational interview to get more information about the services offered**. If interested in the IPS, the individual will be asked to complete an **Intake Application and schedule an interview**. Family members and other service providers are welcomed and encouraged to participate in the interview process. The purpose of the referral process is to ensure that the individual makes an informed decision to participate in the IPS and that the services offered are consistent with the individual's goals and support needs.

Community Providers Referral to IPS Program



IPS -Employment Specialist -Informational Interview with potential job seeker



After interview -Potential Job Seeker is interested in becoming an IPS client

- **Intake Application is completed**
- **An interview is scheduled-family members, and providers are encouraged to attend**